



Ms. V. Anantha Lakshmi

Co-Ordinator

Grievance Redressal Committee

- **Implementation of Guidelines:**

- To ensure a transparent mechanism for timely redressal of the student grievances, the college appointed grievance redressal committee.
- The committee consists of faculty members from various departments. This committee deals with all kinds of students' grievances

Grievance Redressal Committee

S.NO	Name	Department	Position
1	Mrs.V.AnanthaLakshmi	EEE	Coordinator
2	Dr.Ch.RajendraBabu	CSEHoD	Member
3	Mr.Ch.NagaRaju	CE HoD	Member
4	Mr.M.RamaKrishna	ECE HoD	Member
5	Mr.N.Abilash	CE	Member
6	Mrs.B.Susmitha	ME	Member
7	Mr.T.L.Prasanna Kumar	ME	Member
8	Mr. MD. BaigMohammed	ECE	Member
9	Mr.K. Siva Rama Krishna	CSE	Member
10	Mr.Y. Rajesh	CSE	Member
11	Dr. V.ShanmukhaRao	IT	Member
12	Mrs.G.Durvasi	IT	Member
13	MrsP.Harika	S&H	Member
14	MrY.Sudhakar	S&H HoD	Member
15	Dr.R.Leelavathi	S&H	Member

- **Organization wide awareness:**

- The institute takes utmost care in bringing wide awareness on students' grievance policy and mechanism for submission of online and offline grievances by publicizing it on the students' handbook.
- The document regarding mechanism of redressal is kept in the HEI's Website.
- Besides this, the organization has undertakings on policies with zero tolerance.

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- **Mechanism for Submission of Students' grievances:**

- The students are provided with an e-mail id to post their complaints online.
- Students are given access to the members of the committee for oral and written complaints.
- In addition to this, complaint can be dropped in the "Suggestion Box" provided.
- In case of severe grievance, the committee sends it to the notice of principal and Director.
- Then a special committee is formed to look into the matter and submit the report to the principal.
- Based on the conclusions and recommendations given by the committee appointed, the action will be taken.
- This grievance redressal committee is successful in building faith among the students that their grievances can be redressed on time.

Coordinator of Grievance Redressal Committee:

Mrs. V. Anantha Lakshmi, Asst. Professor Dept. of EEE

For further queries you may please contact: grievances@aliet.ac.in

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GRIEVANCES REDRESSAL CELL

MINUTES OF THE MEETING

VENUE: CONFERENCE HALL

DATE: 21 - 5 - 2022

TIME: 4.15PM

AGENDA: Grievances addressed during the Academic year 2021 – 2022.

1. Received a grievance regarding cooling water facility during the summer.

- The grievance was notified to the authorities.
- Two water coolers were installed at two mineral drinking water points both at north and south blocks of the main building.
- This grievance was redressed within a week.

2. Received a grievance regarding the malfunctioning of the sanitary napkin destroyers.

- Two sanitary napkin destroyers were purchased and replaced with the malfunctioning sanitary napkin destroyers.
- This grievance was redressed in two days.

Finally the meeting ended with a satisfactory note.



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Rev. Fr. Dr. A. Francis Xavier S.J.	- Director - Francis Xavier
Dr. O. Mahesh	- Principal - <i>lv</i>
Fr. D. V. Balaswamy	- Asst. Director - <i>lv</i>
V. Anantha Lakshmi	- EEE - <i>lv</i>
B. Susmitha	- ME - <i>B. Susmitha</i>
Y. Rajesh	- CSE - <i>lv</i>
Dr. K. Siva Rama Krishna	- CSE - <i>lv</i>
Dr. Ch. Rajendra Babu	- CSE - <i>lv</i>
G. R. Krishna Chandra	- ECE - <i>lv</i>
M. Rama Krishna	- ECE - <i>lv</i>
Md. Baig Mohammad	- ECE - <i>Mohammad Baig</i>
Dr. V. Shanmukha Rao	- IT - <i>lv</i>
G. Durvasi	- IT - <i>lv</i>
Dr. Y. Sudhakar	- S&H - <i>lv</i>
Dr. G. Krishna Rao	- S&H - <i>lv</i>
Dr. R. Leelavathi	- S&H - <i>lv</i>
E. Madhu Sruthi	- ME - <i>lv</i>
Ch. Naga Raju	- Civil - <i>lv</i>
N. Abhilash	- Civil - <i>lv</i>

lv



ANTI-RAGGING COMMITTEE



Mr.Y.Sudhakar

Head,
Dept.of S&H

• Implementation of Guidelines:

- Ragging and eve teasing are treated as a serious offense and are strictly prohibited on the campus. The college provides a conducive environment for the learners by keeping a close watch on the behavior of the students.
- Anti-Ragging committee with the representatives of faculty members from all the departments has assigned responsibilities to create congenial atmosphere on the campus.

Anti-Ragging Committee

S.NO	Name	Department	Position
1	Mr Y.Sudhakar	S&H, HoD	Coordinator
2	Mr Ch.NagaRaju	CE HoD	Member
3	Dr.NaveenKumar	EEE, HoD	Member
4	Dr.B.V.SudheerKumar	ME, HoD	Member
5	Mr M.RamaKrishna	ECE, HoD	Member
6	Dr.Ch.RajendraBabu	CSE, HoD	Member
7	Mr S.KishoreBabu	IT, HoD	Member
8	Dr.N.JanardhanRao	MBA	Member
9	Mr B.Ravishankar	S&H	Member
10	Ms.G.Mahitha	CE	Member
11	Mr.K.TejaSwaroop	ME	Member
12	Mr.G.G. Srinivas	ME	Member
13	Mr.M.RamaKrishna	EEE	Member
14	Mr.G. VijayKumar	ECE	Member
15	Mr.K.AppalaRaju	ECE	Member
16	Mr.K.SrinivasaRao	ECE	Member
17	Dr. Ch.Ratnajyothi	CSE	Member
18	Mrs.M.Mohana Deepti	CSE	Member
19	Mr. A.KoteswaraRao	CSE	Member
20	Mrs.R.Padmaja	CSE	Member

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21	Mrs.G.Durvasi	IT	Member
22	Mrs.P.Harika	S&H	Member
23	Dr.T.SubbaRayudu	MBA, HoD	Member

- **Organizationwideawareness:**

- To create awareness among students regarding acts and punishments pertaining to ragging activities, posters in this regard are displayed at different locations in the college, and students are advised to read them carefully
- Number of banners / posters giving detailed descriptions of Anti-Ragging activities such as Supreme court directives and penalty liable to be imposed on those involved in such activities, are displayed in the corridors and at various places within the campus
- Students are oriented to build cordial relations among students for fulfilling organization's mission and objectives.

- **MechanismInvolved:**

- Anti-Ragging squads are constituted comprising of faculty members to make surprise visits to very sensitive location within the campus namely, corridors, canteen, parking lot and out gate in the morning and in the break- time(11.50-12.45)
- The timings of the college for I B.Tech students are changed in order to avoid any kind of ragging on the campus.
- Anti- Ragging squads supervise the students after the college hours (4.30pm) at nearby bus stops to avoid ragging
- Anti-Ragging committee of the college is successful in maintaining the campus ragging-free since its inception.

Coordinator of Anti-Ragging Committee:

Y.Sudhakar, Head, Dept. of S&H

For further queries you may please contact: antiragging@aliet.ac.in


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Andhra Loyola Institute of Engineering and Technology.

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Minutes of Meeting

Venue: Conference hall

Date: - 23rd November 2021

Time: - 11:00 - 12:00 noon

Agenda: - 1. To promote friendly environment in the campus.
2. To follow comprehensive guidelines given by J.N.T.V. Kakinada.

Key Speakers: - 1. Dr. Fr. A. Francis Xavier, S.J. (Director)
2. Dr. D. Mahesh (Principal)
3. Dr. Y. Sudhakar [HOD]

→ The meeting has resolved to setup congenial environment for Academic learning.

→ At the outset the director underscored the need to built friendly environment.

⇒ The principal said that it is essential to display posters in the departments, college canteen and in corridors.

⇒ He further stated that flow of students to continue monitoring the students during breaks.

Names

Signature

1) Fr. Dr. A. Francis Xavier, S.J. [Director]		
2) Dr. D. Mohesh [Principal]		
3) Fr. D. V. Balaswamy, S.J. [Asst. Director]		
4) Fr. N. Britto Martin Paul, S.J. [Asst. Director]		
5) Dr. Y. Sudhakar [S&H HOD, Co-Ordinator]		
6) Mr. CH. Naga Raju [CE HOD]		
7) Dr. M. Geetha Rani [ME HOD]		
8) Dr. G. Naveen Kumar [EEE HOD]		
9) Mr. M. Rama Krishna [ECG HOD]		
10) Dr. Ch. Rajendra Babu [CSE HOD]		
11) Mr. S. Kishore Babu [IT HOD]		
12) Dr. T. Subba Rayudu [MBA HOD]		
13) M. Mohana Deepthi	CSE	
14) A. Koteswara Rao	CSE	
15) R. Padma	CSE	
16) Dr. P. M. Prasanna	CSE	
17) P. Hema Venkata Ramana	CSE	
18) M. Rama Krishna	ECE	
19) K. Appala Raju	ECE	
20) G. Vijaya Kumar	ECE	
21) K. Srinivasa Rao	ECE	
22) G. Durvasi	IT	
23) D. S. Srinivas	IT	
24) M. Sri Lakshmi Vani	IT	
25) P. Harika	S&H	
26) B. Ravi Shankar	S&H	
27) K. Teja Swarup	ME	
28) G. Ganguly Srinivasa	ME	
29) G. Mahitha	CE	

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K. Teja Swarup
 Ganguly Srinivasa
 Mahitha

Andhra Loyola Institute of Engineering and Technology.

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Minutes of Meeting

Venue :- Conference hall

Date :- 28th September 2022

Time :- 11:00 to 12:00 noon

Agenda:-

1. To promote friendly Environment in the campus.
2. To follow comprehensive guidelines given by J.N.T.U.K.

Key Speakers

1. Dr. Fr. A Francis Xavier S.J. (Director)
2. Dr. O. Mahesh (Principal)
3. Dr. Y. Sudhakar (HOD)

⇒ The meeting has resolved to setup congenial Environment for academic learning

⇒ At the outset the director underscored the need to built friendly environment.

⇒ The principal said that it is essential to display posters in college canteens and in corridors.

program for senior students to make anti-ragging free environment.

Names		Signature
Fr. Dr. A. Francis Xavier, S.J., Director		
Dr. O. Mahesh, Principal		
Fr. D. V. Balaswamy, S.J. Asst Director		
Fr. K. Ravindra, S.J. Asst Director		
Dr. V. Sudhakar	CO-ordinator HOD	
Mr. Ch. Nagaraju	CE HOD	
Dr. M. Geeta Rani	ME HOD	
Dr. G. Naveen Kumar	EEE HOD	
Mr. M. Rama Krishna	ECE HOD	
Dr. Ch. Rajendra Babu	CSE HOD	
Dr. T. Subha Rayudu	IT HOD	
Mr. S. Kishore Babu	MBA HOD	
M. Mohana Deepthi	CSE	
A. Koteswara Rao	CSE	
R. Padmaja	CSE	
P. M. Prasuna	CSE	
P. Hema Venkata Ramana	CSE	
M. Rama Krishna	ECE	
K. Appala Raju	ECE	
G. Vijaya Kumar	ECE	
K. Srinivasa Rao	ECE	
G. Dewasa	IT	
S. Srinivas	IT	
Srilakshmi Vari	IT	

26.	B. Ravi Shankar.	S&H	<i>[Signature]</i>
27.	K. Teja Swarup.	ME	<i>[Signature]</i>
28.	G. Gangaya Srinivasu.	ME	<i>[Signature]</i>
29.	G. Mahitha.	CE	<i>[Signature]</i>
30.	V. Surya Teja.	CE	<i>[Signature]</i>
31.	Dr. N. Janardhana Rao.	MBA.	<i>[Signature]</i>

[Signature]
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The following teaching staff are here by informed to monitor students during lunch hour

S.No	DAY	LECTURER NAME	location	Signature
1	Monday	B.Ravi Shankar	corridor	T.S.
		P.Sugandh kumar	corridor	P.
		Dr.V.V.Prabhakar Rao	corridor	✓
		N.CH.Krishna raju	canteen	(2)
2	Tuesday	P.Prescilla	corridor	Prescilla P.
		SPVND Suma Latha	corridor	SN
		N.CH.Krishna raju	corridor	P.
		Dr.V.V.Prabhakar Rao	canteen	✓
3	Wednesday	B.Ravi Shankar	canteen	T.S.
		P.Sugandh kumar	corridor	P.
		Dr.V.Ravi Kumar	corridor	✓
		Dr.V.V.Prabhakar Rao	corridor	✓
4	Thursday	K.Panduranga Rao	corridor	P.
		N.Dyva Krupa	corridor	D.
		B.Sarath Kumari	corridor	B.
		k.Sivaramakrishna	canteen	K.
5	Friday	S.D.S.Koti Reddy	corridor	S.D.S.
		Dr.V.Ravi Kumar	corridor	✓
		Dr.R.Leelavathi	corridor	R.
		P.Sugandh kumar	canteen	P.
6	Saturday	K.Panduranga Rao	canteen	P.
		P.Prescilla	corridor	Prescilla.
		k.Sivaramakrishna	corridor	K.
		N.CH.Krishna raju	corridor	P.

Principal

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HOD